

## **AS-U/GRSM BOD**

**Sunday, July 20, 2014**

**8:00 PM**

### **Board Meeting Minutes**

**Attending:** Dana Carson, RScP, President; Rev. Dwight Smith, Vice-President; Rev. Carol Andrix, Treasurer; Tina Noblitt, RScP, Secretary; Dr. Kitty Boitnott, RScP, Director; Erin Muldoon Stetson, RScP, Director; David Wilbert, RScP, Director; Joe Burcham, RScP, Alternate; Rev. Lisa Gemmill, Alternate; Rev. Doug Kinney, Alternate; Rev. Lydia Evans; Rev. Lisa Marks

**Opening Treatment:** Rev. Carol

Secretary, Tina asked those present if there were any corrections or additions needed to approve the June BOD meeting minutes; Dr. Kitty moved to adopt the minutes as presented; Rev. Carol seconded the motion; and all approved.

**Treasurer Report,** Rev. Carol submitted the 2014 2<sup>nd</sup> Quarter Financial Report (see attached). A tithe amount of \$50 is earmarked for the 2<sup>nd</sup> Quarter and Rev. Carol asked for suggestions as to whom to make the tithe. Rev. Carol suggested Rev. Susie Oknefski-Hamway for her helpfulness to the BOD, students, and membership. There were no other suggestions and Rev. Carol moved to send the tithe to Rev. Susie; Dr. Kitty seconded the motion; and all approved.

### **Nominate and Vote on BOD Positions and Volunteers:**

President, Dana accepted Rev. Carol's letter of resignation as Treasurer. The floor was opened for nominations to fill this position. Rev. Carol nominated David Wilbert. Dr. Kitty moved to close the floor to nominations; Rev. Dwight seconded the motion; and all approved. David was welcomed as the new Treasurer.

As David was on the Board as a Director, this position now needs to be filled as he moved to the position of Treasurer. David suggested Rev. Carol move into the position of Director and she agreed to complete the term.

President, Dana accepted Rev. Susie Oknefski-Hamway's letter of resignation as Chairperson of the Credentialing Committee. Rev. Lydia

Evans agreed to fill this position and everyone on the BOD agreed to accept her offer to serve.

A Bulletin Board Administrator is needed to maintain this part of the AS-U website. Dr. Kitty discussed with Kristin Neperud Merz, our web designer how to administer the bulletin board. The administrator needs to be tech savvy to handle the job and be familiar with WordPress. Once members become more aware of this benefit and begin to use it, Dr. Kitty is concerned she will not have the time to fulfill this responsibility and Erin is unable to take on this additional responsibility either. Rev. Lisa Gemmill offered to serve as the Bulletin Board Administrator if someone was willing to teach her WordPress. Erin offered to help Dr. Kitty transition Rev. Lisa to the role. They will set up a meeting with Kristin to take care of this and will follow up next month with a status report.

### **Committee Reports/Updates**

**Communications Team,** Dr. Kitty reported that the website is up and small glitches are being fixed by webmaster, Kristin Neperud Merz. Dr. Kitty invited everyone on BOD to review the website and look for corrections and recommend changes. She has done a complete review of the website but would appreciate additional feedback and review of the website by others. Dr. Kitty noted she received a couple of spam emails through the pray request form; no other members had the same experience. She will keep this on her radar to ensure it does not become a problem. Dana shared that she did a Google search on “GRSM” and our organization was around 15<sup>th</sup> on the list of hits and wondered what it would take to move us up on the list. Dr. Kitty shared it is very expensive to put in place changes that would move us up on the list.

**Credentialing Team,** there was no report this month.

**Education Team,** Rev. Lisa Marks reported that she views the Education Team as one means to expand AS-U. She submitted a written report from the team and asked if the BOD had any questions. Dr. Kitty stressed the need to offer additional learning opportunities for people not interested in become a practitioner or minister. It was felt the BOD needed additional time to review the report and would be ready next month with questions. Secretary, Tina will send out an email to see when the BOD can meet before our next scheduled meeting to get everyone’s input on these important issues.

**Events Team,** Rev. Lisa Gemmill reported that the dinner and labyrinth walk on June 26, 2014 was very successful, about twelve people attended dinner and seven people walked the labyrinth. Flyers for the annual retreat are going out this week (Monday, July 21<sup>st</sup>) and they anticipate an initial head count by July 31st.

**Membership Team,** Erin had no additional information to share.

### **New Business**

President, Dana presented a proposal from J&R Communications Consulting, LLC to conduct a seminar on organizational management and business planning which addresses the educational requirements of our ministerial students. Tina shared that Rev. Jane Weaver offered her services to teach this material for our ministerial students. She was asked to prepare a proposal for the BOD, but declined at this time as she did not have time in her schedule to take on another project now. A discussion ensued and the following comments were offered: the seminar needs to be online as well to include students from all geographic areas; the seminar needs to be available to all members; we need to think about this annually, not just a one-time deal; can we let someone develop a program, then going forward let our members teach the material; someone could teach this in a webinar, teach live, then have it available for replay as needed down the road; pay someone for the time and effort and then buy the program and it becomes the property of AS-U. Also, some members felt this issue falls under the credentialing committee and others felt it falls under the education committee. Dana asked that we table the discussion till next month and asked Rev. Lydia to research exactly what needs to be covered in the seminar to meet credentialing requirements for ministerial students.

Rev. Dwight shared that his experience at the INTA conference was absolutely awesome. He and Rev. Thelma were well received and it was noted that they had been missed as they had not attended in three years. Revs. Dwight and Thelma will present some of the conference material and have discussion at the All Paths Gathering Center. He asked that we consider becoming a member of INTA. Rev. Carol stated that over the last couple of years GRSM has supported a member to go to the INTA conference and feels strongly that we need to gift \$300 to Revs. Dwight and Thelma for their attendance at the conference. Dr. Kitty motioned to gift

\$300 to Revs. Dwight and Thelma; Erin seconded the motion; and all approved.

**Closing Treatment:** Rev. Dwight

Respectfully submitted,

Tina Noblitt, RScP, Secretary